



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	VISTHAPIT MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Satyajit Kumar Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9431167811
• Mobile No:	9110031072
• Registered e-mail	visthapitcollege14@gmail.com
• Alternate e-mail	dr.satyajit10@gmail.com
• Address	Balidih
• City/Town	Bokaro
• State/UT	Jharkhand
• Pin Code	827014
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	Binod Bihari Mahto , Koylanchal University, Dhanbad				
• Name of the IQAC Coordinator	Prof. Janardan Prasad Singh				
• Phone No.	9471173627				
• Alternate phone No.	7004117198				
• Mobile	7004117198				
• IQAC e-mail address	jpsingh298@gmail.com				
• Alternate e-mail address	visthapitcollege14@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://visthapitmahavidyalaya.ac.in/				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2017	28/03/2017	27/03/2022
6.Date of Establishment of IQAC			02/02/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Visthapit Mahavidyalaya	Snatak Stariya Vitt Rahit Saikshnik Sansthan (Anudan) Adhinyam, 2004	HRD, Govt. of Jharkhand	2020-2021	600000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
College campus neat and clean maintained.	
Organized plantation programme in college campus.	
Renovation of old building.	
Bookshelves of library was repaired to keep the books safe.	
Developed e-library and computer lab.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
The information regarding college news and exam to be communicated to students.	Partially achieved.
Repairing of bookshelves of library to keep the books safe.	Under process.
Tobacco and smoking should be strictly prohibited in the college campus.	Achieved.
Ragging free campus.	Achieved.
Plantation in college campus.	Achieved.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	15/02/2022

Extended Profile

1. Programme

1.1 20

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 3937

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2

0

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

1046

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1

22

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

38

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	20
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3937
File Description	Documents
Data Template	No File Uploaded
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0
File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	1046
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	22
File Description	Documents
Data Template	View File

3.2	38
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	7566127
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	17
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Visthapit Mahavidyalaya, Balidih is an affiliated unit of Binod Bihari Mahto Koyalanchal University, Dhanbad, Jharkhand The Mahavidyalaya adopt the curriculum overview provided by the Binod Bihari Mahto Koyalanchal University Dhanbad. The University adapted the CBCS programme. The institution has developed a structure and effective implementation of the curriculum. Depending on our resource potentiality, Institutional goals and concern towards the students, we impart quality education. The purpose of restructuring programs is to offer a new vision to all its undergraduate courses. The Mahavidyalaya imbibes a Learning Outcome-based Curriculum Framework(LOCF)for all its Under Graduate programmes as Bachelor of Arts,Bachelor of Science and Bachelor of Commerce. The LOCF approach is envisioned to provide a focused, outcome-based syllabus at the undergraduate level.At the outset of each academic session, the workload committee finalises the workload and is approved by the competent authorities. The timetable committee prepares the timetable of all courses in such

a manner that the required number of lectures are allotted to the Permanent teachers to complete the curriculum. The same is then displayed on the Mahavidyalaya notice board.

Following are the various means through which it executes the curriculum.

1. Subject Heads Meeting are to be held time to time. Head of Department discuss their action plan to reach an optimal and effective way.
2. Academic calendar is prepared as per the Binod Bihari Mahto Koyalanchal University, Dhanbad academic schedule.
3. The Mahavidyalaya administration should provide a well constructed Yearly routine for each class.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Mahavidyalaya prepares academic calendar at the beginning of the year as per the direction of Binod Bihari Mahto Koyalanchal University, Dhanbad and display on college notice board at the time of their admission in the Mahavidyalaya or start the academic session. The academic calendar, contains the yearly schedule of the Mahavidyalaya ranging from the list of holidays (National level holidays, state level holidays, local holidays and the Institutional holidays), date schedule of the college examinations and other kinds of works such as examination evaluation schelude of University. The tentative dates of activities of NSS for career development and placement Cell are also given in the academic calendar. Schedule of other activities such as Parent teacher meeting, College social and other Cultural programms, College sports etc are provided in the academic calendar.

The teachers are regular engaging in the classes and compiling and submitting the Internal Assessment according to the Academic calendar. The Internal Assessment marks (mid-term exam), are finally displayed on the Mahavidyalaya notice board. The LOCF approach has been adopted to strengthen student's experiences as they engage themselves in the programme of their choice. The Mahavidyalaya provides enough flexibility to students to choose from varied courses to prepare the Under-Graduate students for both academia and employability.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There are many courses which deal with the issues related

to Professional Ethics, Gender, Human Values, Environment and Sustainability which are integrated into the curriculum. The institute has been working for the all-round development of the students. The various programme are related to gender equality sustainability, human values and ethics. The Mahavidyalaya teachers engage students in various activities through NSS Programme.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1 (Only geography students data will be uploaded with name, Roll and subject)

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

(1.3.2 students no. will be written and 1.3.2 data will be

uploaded)	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	E. Feedback not collected
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
950	

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

722

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners.

Mentor Mentee group have been formed across departments in the Mahavidyalaya. Regular meeting are carried out to clear the needs of Advanced as well as Slow learners. Students share their grievances with the Mentee which are resolved in the time bound manner. Advanced learners are counseled for career option and other opportunities to explore. Slow learners are greatly emphasized upon and taken care of. Regular sessions are conducted to make them catch up with the pace.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
950	22

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric method such as experiential learning participative learning and problem solving methodologies are used for enhancing learning experiences

The Mahavidyalaya adopt student centric method of teaching . As most of students of our Mahavidyalaya come from rural areas. Centric method of teaching to satisfy aspiration of ST, SC, OBC, Minority and girls students.

The courses of offered in the curriculum focus on student centric approach and have variety of Core, Discipline and Skill Enhancement paper, Generic paper for core students, Frame work has been designed keeping the students a choice at the centre to express and study the papers of their choices. The Faculty make as interactive as possible and encourage innovatively ideas .Faculty use PowerPoint presentation, Google classroom, projector, field work based analysis surveying to enhance the learning experience. Faculty also provide assignments and held group interaction in the manner so as to encourage participative learning. Some courses also have proper designed to develop the research skill among students like Psychology, Economics, Statistics, and sociology.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communication Technology (ICT) tools have potential to motivate students acquire knowledge through different

offline and online sources including in class and out class teaching. This tools helps teachers spare time for teaching allied subjects, gives higher level knowledge to students. This also independent and active learning habit among students.

There are sufficient number of ICT enabled tools available across different departments according to applicability as per the curriculum prescribed. List of tools used by different departments are;-Tally software by commerce department and MS Office by rest all departments.

The students are advice through e. resources available from E Pathshalla, Coursera, Swayam portal, University website, UGC etc.

The Mahavidyalaya has one smart class room and four other class rooms are equipped with the LCD Projectors and screen. Teachers use those class rooms especially for the topics which are critical and confusing.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Mechanism of internal assessment evaluation as prescribed by Binod Bihari Mahto Kalayanchal University Dhanbad Jharkhand norms strictly followed by the Mahavidyalaya. The student evaluated two levels, Mid term examination held in Mahavidyalaya and Term end examination as per university published time table. In theory papers 20% of marks component of evaluation is carried out at mahavidyalaya level and remaining 80% done by the university.

Final evaluation of core courses students based on maximum 2400 marks and genereal courses student are evaluated 2100 marks. Passing marks is minimum 40% in theory and practical papers separately in each papers.

Various methods are used Faculty members for internal evaluation a few of them are:-

1. Evaluation method followed for internal assessment include mid term examination(written test) assignment etc.
2. Attendance is the part of the internal assessment is updated regularly.
3. The internal assessment marks are displayed on the Mahaidyalaya Notice Board.
4. During the year 2020-2021 due to pandemic the entire internal assessment evaluation has been carried out in online manner. Teachers have been taken assessment through email, google classroom and whatsapp group.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination(Mid term examination)marks are displayed on the Mahavidyalaya Notice Board for any clarification sought from students. The grievance is addressed through the concern subject head of the department within time bound framework and in an efficient manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The mahavidyalya offers undergraduate programs :, Bachelor of Arts (B.A) , Bachelor of Science (B.SC.) and Bachelor of commerce (B.COM) .The program outcomes are communicated through various means such as mahavidyalaya website, prospectus and Principal/ teachers address to students.

Program Outcome:- The Bachelor of Arts (B.A) Bachelor of Science (B.SC) and Bachelor of Commerce(B.COM) require six semester .i.e. Three year of fulltime study. Apart from the Specific core paper the Skill Enhancement course(SEC) , Ability Enhancement course (AECC), Generic Elective (GE) and Discipline Specific Elective(DSE) papers are included in the courses/ program.

The Mahavidyalaya offers core course in ten subjects: Hindi, English, Urdu, History, Philosophy, Political Science, Sociology ,Psychology, Geography, Economics. Besides core courses also offer General course too .Core courses offers five in science subjects: Physics , Chemistry, Mathematics, Zoology and Botany and B. SC general course.

Mahavidyalaya offer core and general courses in commerce program, it aim to prepare student with knowledge and skill to unerstand and participate in the field of business, trade and economics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.	
Mahavidyalaya regularly undertakes the compilation of Progrmm outcome. The result being offered by the Institution are evaluated in terms of various parameters viz critical ability and employability. The placement cell of the Mahavidyalya takes.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
1046	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://www.naac.gov.in/docs/Apply%20now/SSS-Questinnaire Students.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	

no	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
No	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
No	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
02	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
1	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
<p>Number of extension and outcome programmes conducted in collaboration with industry, community and Non- Government Organization through NSS/NCC/ Red cross (YRC) etc. during the year.</p> <p>Holistic education is development of intellectual, emotional, social, physical, creative, artistic and spiritual potential in the students. Teaching - learning process for holistic education encourages development of sympathy, truth, peace, non-violence, equality, social & environmental consciousness and nationalism among the students. Therefore, to ensure holistic development of students, the college adopts teaching of curriculum and</p>	

extracurricular activities. Co-curricular/ extracurricular activities are organized under extension and social outreach programme conducted by NSS and Unnat Bharat Abhiyan (UBA) units of the Mahavidyalaya. UBA is a flagship programme of government of India for development of villages in collaboration with educational institutions. Our Mahavidyalaya has adopted two villages under this programme. The Mahavidyalaya has one units of NSS. The Mahavidyalaya has organized several social outreach programmes during last five years. Some important programmes organized by the Mahavidyalaya are - 1. Demographic survey of villages 2. Economic survey of villages 3. . Plastic-free village campaign 4. Cotton bag distribution in the villages 5. Voter awareness programme 6. Tobacco-free campaign 7.. Green and clean campus campaign.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

no	
File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

no

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

no

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

no

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Visthapit Mahavidyalaya, Balidih is affiliated to Binod Bihari Mahto Koylanchal, University, Dhanbad, Jharkhand. All the strategies and policies that we plan have this arching goal as a guide. The Mahavidyalaya has adequate infrastructure and physical activities for teaching-learning process. The Mahavidyalaya has sufficient infrastructural facilities and the people at among the best in their fields. The Mahavidyalaya has a policy of establishing the required infrastructural facilities to facilitate effective teaching and learning. The Mahavidyalaya has made provision to create infrastructural facilities to meet the changes in the curriculum and student strength. The Mahavidyalaya has provided adequate physical and updated academic facilities as per the requirement of university and the need of the students. The specific location of the Mahavidyalaya provides natural environment. The total built up area is approx 915 square meter. Mahavidyalaya has well-furnished library with text books.

Classroom :- 09

(03 classroom fitted with projectors)

Tutorial classrooms:-06-

Laboratories :- 07 well-equipped labs

Research lab :- NO

Seminar hall:- 01

Auditorium :-No

In the year 2020-21, the college has purchased 02 routers.

Mahavidyalaya has a single multi-purpose playground.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Mahavidyalaya with its compulsory Core & Generic Elective/General Courses and the continuous evaluation scheme, integrate and extra-curricular activities as essential components. This is done not only for participation also for assessment of students, we all need a break from classroom and lectures to be fresh in which extracurricular activities are the best way to regain that energy and enhance your personality. Getting volunteering activities, sports activities, or part-time activities outside the regular classroom, help students meet new people and develop their society while academics play a significant role. Sports-related activities are also important in shaping personality and character of a student. With the same ideology the Mahavidyslaya encourage students to participate in various sports activities. Students not only stay fit and have actively participating in sports, but they also learn effective ways to handle pressure intime crisis. The benefits that sports offer to students is listed below:

1. Improves Academic performance Studies have revealed that students who are involved in sports activities achieve better score through their education.
2. Understanding the correlation between physical fitness and academic success, the Mahavidyalaya in past organized various sports-related programs including football, Cricket, Volley ball,Rifle shooting etc. for students.
3. Students develop better

fitness habits and coordination by engaging in sports and exercises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7566127

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Mahavidyalaya has a clear policy and mechanism for maintenance of physical, academic and support facilities. All kinds of maintenance work done by the Mahavidyalaya management. Maintenance and repairing of academic building, library, classrooms, playground, cultural activities, sports, electrical and electronic equipments are done by the Mahavidyalaya staff or on contract basis.

Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources. Updating and maintaining of all library records. Addressing issues and grievances of users Update and upgrade the library contents, periodically as per updates in curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, the Mahavidyalaya updates its free jio wi-fi and its facilities as per requirements of Mahavidyalaya. During the year 20-21 two routers were purchased by the Mahavidyalaya and used it.

Software Installation and Licensing Policy Any computer purchases made by the institution should make sure that

such computer systems have all licensed software (operating system, antivirus software and necessary application software) installed.

Respecting the anti- piracy laws of the country, Mahavidyalaya IT policy does not allow any pirated/unauthorized software installation on the college owned computers and the computers connected to the

college campus network.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Mahavidyalaya has a clear policy and mechanism for maintenance of physical, academic and support facilities. All kinds of maintenance work done by the Mahavidyalaya management. Maintenance and repairing of academic building, library, classrooms, playground, cultural activities, sports, electrical and electronic equipments are done by the Mahavidyalaya staff or on contract basis.

- Maintenance of Library Facilities:

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources. Updating and maintaining of all library records • Addressing issues and grievances of users Update and upgrade the library contents, periodically as per

- classrooms, Conference Hall: Classrooms and Conference hall are provided with enough seating capacity. Cleanliness of class rooms and Conference hall is maintained on regular basis.

Maintenance of other support systems:

Sports facilities are maintained by the the menial staff. The below mentioned points are inspected before start of every semester.

1. Classroom facilities such as lights and fans are inspected before start of every semester.

2. Working condition of computers, devices, and equipment is ensured.

3. Stock checking activity is done prior to start of new semester.

4. Laboratory and others support system also maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

73

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

260

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students Union of the Mahavidyalaya is elected through proper democratic process every year when it is held by the guidance of concern University. These students' helps in various activities related to organizing of academic and cultural activities in the Mahavidyalaya. Students grievances are also look after and sorted out with easily. The student participates in many cultural programmes organised by the University and the programmes which are organised by the NSS unit of the Mahavidyalaya.

- **Class Committee :** The class committee consists of student representatives and faculty representative. The class committee meeting discusses resolving various issues and better prospects as given. Result analysis of continuous internal assessment test and end semester results feedback on teaching performance of faculty.

- **NSS committee :** it aims to involve the maximum number of students in NSS activities.

- **Sports & Cultural Committee :** Student representatives of this

committee encourage and promote various sports and cultural activities.

- **Anti-Sexual Harassment Cell (CICC) :** The student representative in this committee helps to sustain healthy and congenial atmosphere to all the female students and staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Mahavidyalaya has Alumni Association formed at Mahavidyalaya level. The Mahavidyalaya is in the process for the registration of that contributes significantly to the development of Alumni Association.

One of the assessments for the quality of an institution is the success of its alumni. Active alumni also mean that the institution is developing strong roots in society. It's a platform where such alumni from all walks of life meet each other and express openly their thanks and gratitude for opportunities provided to them by the alma mater. The Alumni association makes a vital contribution by supporting the

institute in the accomplishment of its mission . They can contribute as goodwill ambassadors, student recruiters, and a pool of intellectuals in a broad range of fields that can be employed in institute initiatives, both academic and administrative.

Objectives of the Alumni Association. :

1. To conduct Alumni-Students Knowledge Exchange Programs.
2. To serve as a forum to promote and foster the relationship among the alumni, the present student and the staff and management of Mahavidyalaya.

3. To maintain continuous interaction between the past and present students by publishing a new holding periodical Alumni day celebration, or by any other activity as decided by the association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The legacy of the Mahavidyalaya can be traced back to the vision of its founder Sri Samresh Singh Ex. Ministry Government of Jharkhand and Late. Thakur Saryu Prasad Singh Social worker Of this area gathering the wisdom. Presently, the Mahavidyalaya is imparting education to over 3937 students, with student centric mission and vision in 17 Honours and general through 17 departments consisting of over 22 well qualified faculty members and over 35 non-teaching staff members. Besides students from different places mostly from rural and displace areas (displaced from Bokaro Steel Plant) have enriched diversity at the Mahavidyalaya.

- **Mission**

Visthapit Mahavidyalaya, Balidih envisages being the prime centre of learning of the the Bokaro steel plant displaced area and its surriunding. Its Mission is to create conducive environment for students to gain their academic pursuits to make them more

employable and knowledgeable. To develop a healthy personality of students we try to provide more infrastructure for sports and extra curricular activities. This institution is committed to provide high quality, affordable education to all sections of society. Our motto is to prepare our students to face new challenges, solving growing demands and aspiration of the society.

- Vission ;- improving admistration and academics .
- Impressing teachers to Roal modals for young minds.
- Preparing Students for Acceptance of social values.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Visthapit Mahavidyalaya, Balidih is a affiliated Mahavidyalaya of Binod Bihari Mahto, Koylanchal University, Dhanbad. Guidelines and Statues laid out by academic and Binod Bihari Mahto/ Koylanchal University, Dhanbad are strictly followed in governing and running of Mahavidyalaya. Within these rules and regulations, Mahavidyalaya practices policy of Decentralization and Participative Management in attaining the vision and mission of the institution. Mahavidyalaya has a coordinated administrative structure. Culture of participative management is reflected even in composition of governing body.

- Governing Body:-

As the top management body Governing Body tries best substantial independence to Mahavidyalaya administration in all areas of decision making process.

Mahavidyalaya Administration: Believes in imparting quality education. It leads and supports development and implementation of policies, programmes, and initiatives associated with vision and mission of college. Administration supports smooth functioning of all departments and ensures participation of all teaching and non-teaching staff in process of admission, examination and evaluation, record maintenance, supervision etc.

- **Hierarchy:-**

Principal is the administrative head of the Mahavidyalaya and is chairman of Internal Quality Assurance Cell. IQAC has representations of faculty, administration, alumni, society, industry, and students.

Committees are constituted by Mahavidyalaya administration to manage significant issues. These are • Internal Complaint Committee • Placement Cell • NSS committee

- Anti Ragging Committee
- Special Category admission enabling committee
- Smoke free campus committee
- Public Grievance Redressal Committee
- Grievance Redressal Committee
- Staff Council is a statutory body and all the staff council committees are constituted through an independently selected process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Type Details, Human Resource Management

The institution has successfully deployed its entire strategic plan in an efficient manner. Facilities like better physical infrastructure, student's activities, the Strategy deployed in the academic plan of the institute under which various committees are formed which addresses the quality of both academic and extra-curricular activities. Many academic improvement policies are designed by the IQAC, and executed through various

committees. Through these committees the institute has continuously worked for the enhancement and improvement of academic functioning according to changing demands and requirements. Following are the committees of the Mahavidyalaya:

- Academic council:

- The Academic Council was formed for the effective implementation of the curriculum and the Teaching Learning. Teaching workload of each department is taken care of so that all the papers offered by the department are taught and syllabus are completed. Teachers are appointed on merit basis through Governing body.

- There is Provision of study leave for Faculty Members for their higher studies PhDs. Sanction of other categories of leave as per UGC guidelines/ State Gov Guidelines and university Guideline.

- Encouragement to teachers to attend/participate in FDPs/orientation / Seminar courses etc.

- Timely salary disbursements and medical reimbursements.

- Trainings for non -teaching staff Library and Physical Infrastructure.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Visthapit Mahavidyalaya, Balidih has a well-defined organizational structure. Since it is a affiliated Mahavidyalaya of Binod Bihari Mahto, Koylanchal University, The setup is in accordance with the guidelines laid down by the University of Jharkhand. The college ensures efficient governance and management of Mahavidyalaya functioning through this

administrative setup. Most of the policy matters of the institution are evolved by the Governing Body. The Governing Body comprises of member of parliament/Legislative assembly of the area, University representative, Government Nominee, renowned educationist and Principal of the college as per the guidelines of the higher education department of Jharkhand. The Mahavidyalaya functions through various committees headed by the principal and co-ordinated by the IQAC and makes decisions related to workload, purchase of learning resources, admissions, calendar of events, organizing various activities.

The committee attempts to address the real time problems and complaint students. Its aim is to promoting and maintaining a safe and unprejudiced learning environment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Mahavidyalaya has effective welfare measures for teaching and

non- teaching staff There are various welfare schemes available for teaching and non-teaching staff. All central Govt. rules all benefits like Leave travel grant, Child care leave , maternity leave, Study leave are granted as per rules. Service benefits like ESI, PF.EPF. Employee gets fees concession for their ward Jobs on compassionate grounds to family members of the nonteaching staff COVID-19 Vaccination Drive for Students and Staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Institutions Performance Appraisal System for teaching and non-teaching staff

Performance Appraisal system for teaching and Non-teaching staff

is maintained by the Governing Body in the Mahavidyalaya. The institution has well developed Performance Appraisal system in the form of APAR(Annual Performance Appraisal Report). It is collected on regular basis at the end of the academic year. It is collected in the form of hard copy.

The IPARs are duly verified by the concerned Teacher- Incharges and also screened by the IQAC cell. These IPARs are used for the promotion purposes in the form of AISHE and NAAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Mahavidyalaya is a Permanent Affiliated & Govt. Aided Unit of Binod Bihari Mahto, Koylanchal University, Dhanbad, Jharkhand & Registered under 2(F) & 12 (B) of UGC Act, 1956. The institution regularly conducts internal and external financial audits regularly. External Surveillance Audit is conducted by Chartered Accountants. Financial audits are regular feature in our institution. Vouchers, TDS, bills, quotations, purchase orders and authority of payments are examined by the auditors. The final approving authority for any financial transaction is the Governing Body of the Mahavidyalaya.

The Mahavidyalaya has a Stock Checking Committee which looks into checking the entries related to stock. AGCR team does an annual audit for our institution. The Head of institution checks Service book of teachers, administration related documents like leave records, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Mahavidyalaya being a affiliated Mahavidyalaya of Binod Bihari Mahto, Koylanchal Univeristy of Dhanbad gets grants from State Government for Salary of Teaching and Non-teachinf staff. The funds so received are utilised to pay the salaries of teaching and non-teaching staff.The major source of income is grant in aid from state government, fees collection from students and RUSA grant under UGC scheme. A part of the grant received from such sources is used in construction and maintenance of infrastructure facilities of Classroom, administrative block, laboratries, boys and girl common room etc. There Principal ensure the proper utilization of finances allocated to different facilities/activities in the Mahavidyalaya.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance

strategies and processes. The following initiatives were undertaken in the past year for quality enhancement:

- Updating college website.
- Establishing the Parent Teachers Association, in each department.
- Establishing Alumni Association in college.
- Alumni association has also held interaction meetings with achiever alumni.
- Initiating Student Satisfaction Survey and Parents Feed Back mechanism. The forms were designed and made available onto the students.
- Encourages the faculty members and students to actively participate in extracurricular activities and motivates the faculty to publish research papers in UGC approved journals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has initiated formation of mentor-mentee committees. All the departments in the Mahavidyalaya should hear the problems related to the student, any grievances are handled. This helps in improving structures and learning outcomes. The mentor mentee groups regularly meet for interactions. Academic audit is regularly being carried out by IQAC. This again helps in recording the incremental improvement in various academic activities. Various webinars related to faculty development, overall development of students and their well being are thought to be organised by IQAC which will be helpful in regular updation of knowledge and improve the teaching learning process. Preparation of Lesson Plan: The teaching-learning process is continuously reviewed by the college. The teaching plan of semester is effectively implemented as per the requirements. Faculty members are instructed to complete their lesson plan in the beginning of the semester for their respective subjects. Lesson plans are strictly followed by the teachers is

monitored by the Head of the Department. Teachers are expected to conduct extra classes for slow learners. The Principal personally reviews implementation of the academic calendar. Review of learning outcome is done by taking feedback from the students. Oral feedback will be taken by the teachers of the Department and the Principal, and written feedback is also in practice. According to the feedback, corrective measures are taken by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has initiated various gender equity measures. These are as follows: The Mahavidyalaya sensitizes students and employees regarding gender equity and takes the social

responsibility of reacting to the events happened in the society by various activities. The Mahavidyalaya has a Girls Common room in Mahavidyalaya where girls students can approach the medical attendant as per the need. The Mahavidyalaya Staff are engaged and addressed students to solve their problems. Equal participation: Boys and girls both are encouraged to participate equally in sports and other extra curricular activities.

Equal participation of boys and girls in NSS program too is observed.

The Mahavidyalaya promotes gender equity in admissions, recruitment, administrative functionality and academic activities. The Mahavidyalaya makes sincere efforts to women faculty and students. The Mahavidyalaya considers safety and security of the girl students as paramount and has initiated many mitigate measures.

The ragging committee and squads monitor and ensure that the campus and is ragging-free.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: In our institution segregated dustbin

for biodegradable and non-biodegradable waste are kept throughout the campus. The waste so segregated is disposed

off in an environment friendly manner. The quantity of solid waste generated from the campus is very small and after conversion it is used in gardening.

Waste recycling system :The college has proper system for waste recycling. In our institution, we use paper to its full

like in all official matters, double side printing of paper is encouraged unless it is necessary to use fresh paper for such a use.

Bio-medical waste: The college does not generate bio-medical waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	D. Any 1 of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
 5. Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities are as follows: The institution has initiated various gender equity measures. These are as follows: The Mahavidyalaya has a Girls Common room in Mahavidyalaya where girls students can approach the medical attendant as per the need. The Mahavidyalaya Staff are engaged and addressed students to solve their problems. Equal participation: Boys and girls both are encouraged to participate equally in sports and other extracurricular activities. Equal participation of boys and girls in NSS program too is observed. Equal opportunity: In our institution, Equal Opportunity caters to enhancing diversity within the campus. All teaching and non-teaching staff are involved in every activity, exams etc. According to their grade. In our college, we have a culture where teaching staff, nonteaching staff and students work together in collaborative way in all activities such as sports, arts and cultural activities and other academic and non-academic activities. Students are part of every activity and are idea

geneartors for new activities and programs to be organised. Swachh Bharat Abhiyan is an important initiative taken up by the Mahavidyalaya, where the students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all.

Events also conducted by NSS on Yoga Day, Blood donation Camp etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied mannner. Our Mahavidyalaya takes all possible initiatives by conducting several events and programmes for strengthening the students, teaching and non-teaching staff to become more responsible citizens of our country by sensitizing them to the constitution of the country.

The Mahavidyalaya organises various constitutional days like Independence day, Republic day etc. Flag hoisting is done on 15th August every year in our Mahavidyalaya where teaching, non-teaching and students are part of the same. The Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular practice of the programme. Various events like awareness about blood doantion, awareness programs for Corona, cleanliness drives etc. are regularly organised by NSS of our Mahavidyalaya.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution sensitizes teachers, non-teaching and students in the institution to the constitutional obligations in varied manner.

The Mahavidyalaya organises various constitutional days like Independence day, Republic day etc. Flag hoisting is done on 15th August every year in our Mahavidyalaya where teaching, non-teaching and students are part of the same. The Mahavidyalaya also organises Swachchat Drives on 2nd Oct every year.

The International Yoga day is also celebrated every year. All festivals of religious importance were celebrated.

Various events like awareness about blood doantion, awareness programs for Corona, cleanliness drives etc. are regularly organised by NSS of our Mahavidyalaya.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 1

Teachers use ICT enabled tools for effective teaching-learning process. Educational systems worldwide have been affected by the Covid-19 pandemic, leading to the closures of schools and colleges. Most governments around the world have temporarily closed their educational institutions in order to restrain the spread of Covid-19. This requires all elements of educational setup to adapt and to continue the teaching learning process.

Best Practice: 2

The Covid-19 impact was everywhere, which resulted in the closure of Schools and other educational institutions. Initially, most governments have decided to temporarily close the schools to reduce the impact of Covid-19. Later it was reopened for a shorter period, which increased the number of infection rates and then closed again. Though college is closed, students are attending their classes through various education initiatives like online classes, getting notes on whatapp groups etc. Though it is a good

thing happening on the other side, there are lots of students who didn't own the resources to attend the online classes suffer a lot. Teachers who are all experts in Blackboard, Chalk, books, and classroom teaching are really new to this digital teaching, but they tried their best to adopt the new methods and handling it.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We Visthapit Mahavidyalaya, Balidih has aim to live to the vision of our founder Sri Samresh Singh Ex. Ministry Government of Jharkhand and Late. Thakur Saryu Prasad Singh Social worker Of this area to be a truly secular college and nurture students to be responsible citizens of the country. We are continuously working towards:

- Creating conducive environment for students to gain insight into their academic pursuits to make them more employable and knowledgeable. Education is empowerment and the college strives to benefit the socially and economically marginalized population. Our endeavour is to produce informed and self-reliant citizens who would undertake the task of nation building in the days to come. This institution is committed to provide high quality, affordable education to all sections of society.
- To develop a wholesome personality of students we strive to provide more infrastructure for sports and extra curricular facilities. Being the critical component of human development, the college aims to equip our students with knowledge and skill that allow them to make greater contribution to society. Our motto is to prepare our students to face new challenges, solving growing demands and aspiration of the society in unlocking and harnessing new knowledge and innovative ideas, building cultural understanding and modelling environment that promote dialogue and debate.
- Continuously working to establish strong placement linkages. • Conducting a large number of extension activities to impart health/ hygiene/ education to less privileged in the society.

•Conducting a large number of plantation drives.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1 Proposal for Construction of new Science Building .
- 2.Proposal for Construction of new Commerce Building.
3. Separate Boys Common Room.