Yearly Status Report - 2017-2018

Part A	

Data of the Institution

1. Name of the Institution	**VISTHAPIT MAHAVIDYALAYA**
Name of the head of the Institution	**Prof. Anil Kumar srivastava**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06542253027**
Mobile no.	**7979086258**
Registered Email	**visthapitcollege14@gmail.com**
Alternate Email	**nagendramahto95@gmail.com**
Address	**Balidih , Bolaro**
City/Town	**bokaro**
State/UT	**Jharkhand**
Pincode	**827014**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Prof. Pooja Pandey**
Phone no/Alternate Phone no.	**056542253027**
Mobile no.	**9470507615**
Registered Email	**pooja94311pandey@gmail.com**
Alternate Email	**nagendramahto95@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://visthapitmahavidyalaya.ac.in/

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**B**	**2.03**	**2017**	**28-Mar-2017**	**27-Mar-2022**

6. Date of Establishment of IQAC

02-Feb-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Visthapit Mahavidyalay	Snatak Stariya Vitt Rahit Saikshnik Sansthan (Anudan) Adhiniyam, 2004	HRD, Govt. of Jharkhand	2018 2017	6000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

i. infrastructural development Plans

ii. Overall Repair/Renovation should be done.

iii. Drinking water facilities in the campus

iv. Teaching, Learning and evaluation (for all teacher)

v. Recommendations by IQAC to college administration for quality enhancement and consequent actions taken

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	02-Feb-2018
17. Does the Institution have Management Information System ?	No

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Visthapit Mahavidyalaya,Balidih is a affiliated Mahavidyalaya Binod Bihari Mahto koylanchal University of Dhandad. Depending on our resource potentiality, Institutional goals and concern towards the students, we impart quality education. The institution has developed a structure and effective implementation of the curriculum. Presently,as per University guidelines, CBCS system is strictly followed in our Mahavidyalaya. Before the start of each academic session, Academic Calendar and action plan is prepared by the Principal in consultation with the IQAC members. The different committee finalizes the workload and is approved by the Head of the institution. The time table committee prepares the timetable of all courses allots a number of lectures to the teachers to complete the curriculum at ease. The teachers engaging the classes and compiling and submitting the Internal Assessment strictly according to Academic calendar. The faculty members solves the problems faced by the students from time to time. The field projects are also in the academic plan for holistic development and learning experience. The Assessment is the criteria for evaluating the students, and corrective steps are taken to check on their weak areas. Regular tests are being made part of the academic plan by all the faculties and this in turn helps faculties to focus on the problems faced by students. The teachers employ the following teaching methods based on the needs of different subjects for the effective delivery of the curriculum- Chalk and Blackboard method , Lecture Method , Scientific models, maps and charts for effective lecture delivery. Mahavidyalaya has a Wi-fi enabled campus and a library with a number of text books. Proper and adequate instrumentation facility is given to the students for their practical classes. Field trips are organised by the departments. Class tests, Mid-Term examinations, Mid-Semester examinations, regular

assessment in practical classes, viva-voce, are held to monitor and enhance the performance of the students. Meetings of members of IQAC are held with the Principal at regular intervals to review action taken report of all the initiatives and activities related to the effective delivery of curriculum. Meetings of HODs of all the departments are also held with the Principal at regular intervals. The Faculty Performance is evaluated by the Principal through Annual Appraisal Report.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	U G	03/07/2017
BCom	U G	03/07/2017
BSc	U G	03/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	GEOGRAPHY	8
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Visthapit Mahavidyalaya, Balidih has a formal feedback mechanism. However, since feedback is an essential part of effective learning and is directly linked to growth of an institute of higher education. Mahavidyalaya regularly collects feed-back on its courses of study from all its stake holders and uses the collected data for its betterment. IQAC has an informal collection and analysis of feedback from various stakeholders. The members of IQAC interact with students on regular basis and collect verbal feedback on infrastructure related issues, timely conduct of their classes, syllabus coverage and library facilities etc. The grievances put up by Student are duly analysed and taken as a feedback. Assessment feedback is also discussed at the level of teachers. Sometime Mahavidyalaya alumni are also involved during meetings and their views and suggestions regarding Mahavidyalaya functioning, infrastructure are invited also useful. The Mahavidyalaya has also developed a mechanism for collecting feedback from the major stakeholders, that is, Parents during parent visit of Mahavidyalaya or faculty members. All these stakeholders feedbacks are regularly discussed and suitable actions are taken at the level of Mahavidyalaya college administration. IQAC, GB, the various existing committees work together under the supervision of the Principal to ensure the successful implementation of the suggestions and recommendations of the stakeholders to enhance the performance and quality of the institutional provisions. The institution's management information system includes regular feedback analysis through G.B meetings and through those held by Principal with the Head of the departments and the staff council.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Eng, Hindi, Eco, Pol. Sc., Geo, Psy, Philo, His, Urdu, Socio, Home Science	Nill	Nill	Nill
BCom	accounts	Nill	Nill	Nill
BSc	Botany, Chemistry, Maths ,Zoology, Physics	Nill	Nill	Nill

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2017	1368	0	23	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring System is an essential component and an integral part of the teaching learning process at Visthapit Mahavidyalaya, Balidih.The Student mentoring system is introduced in the Mahavidyalaya as per UGC/NAAC guidelines. It has been introduced for obtaining a holistic assessment of the students' performance and providing inclusive spaces for their growth and development. At the start of each academic session Mentor-mentee groups are created in all departments. All the Teachers are involved in the process of mentoring. Every mentor prepares a list of all the students allotted to him / her with details of Name, Class, Division, Roll Number, Contact Number and E Mail Id. Class tests, Mid-Term examinations, Mid-Semester examinations, regular assessment in practical classes, viva-voce, are held by the mentors to assess the academic performance of their mentees. The mentor has a chalked-out responsibilities to take care of all the mentees such as to provide them personal counselling, to support them for any kind of difficulty in their curriculum and to always support them as and when required. The mentor also works for finding out hidden talent of the students in various aspects of academic, co – curricular, extra – curricular so that they can be promoted to do various activities in the concerned area for their holistic development. The mentor also contacts and meets the parents of his / her mentees to discuss their progress and / or any other matter, as and when required. They build bridges among their mentees and other stakeholders like principal, teachers, society and other related committees. Over the years student mentoring system has resulted in a healthy learning environment in Mahavidyalaya, creation of positive communication channels among principal, mentors, mentees and parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4686	23	1:204

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	23	15	1	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6	Nill	Nill
BCom	UG	6	Nill	Nill
BSc	UG	6	Nill	Nill
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Visthapit Mahavidyalaya, Balidih is a affiliated Mahavidyalaya of Binod Bihari Mahto Koylanchal University (BBMKU) , Dhanbad and follows the norms of BBMKU. Mid Semester Examination is conducted per Semester. They are evaluated and marks obtained are maintained in the register. The cumulative marks (Internal) mid – sem marks are entered in marks foil and submitted to Mahavidyalaya Examination Department. The Mahavidyalaya Examination Department submits these marks to the Binod Bihari Mahto Koylanchal University , Dhanbad, Examination Department. Being a affiliated Mahavidyalaya of Binod Bihari Mahto Koylanchal University (BBMKU) , Dhanbad the Mahavidyalaya follows academic calendar as provided by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calender being prepared by the BBMKU Dhanbad. The Mahavidyalaya follows academiccalendar as provided by University. The academic calendar contains the yearly schedule ranging from the list of holidays (National, State), the tentative date schedule of examinations, curricular and extracurricular activities. The academic calendar is distributed among all teaching and nonteaching staff members. The Mahavidyalaya prepares the academic calendar for the mid semester exams at the beginning of the academic Session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://visthapitmahavidyalaya.ac.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	Nill	Nill	788	737	93.52
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://visthapitmahavidyalaya.ac.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMICS	2	Nill
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
economics	1
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**Nill**	**6**	**Nill**	**Nill**
Attended/Seminars/Workshops	**1**	**5**	**Nill**	**Nill**
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhta Pakhwara	**NSS**	**17**	**33**
Tree Plantation	**NSS**	**15**	**22**
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachhta Pakhwara	**nss**	**Plastic free campus**	**17**	**33**
tree plantation	**nss**	**green campus**	**15**	**22**
international	**nss**	**yoga session**	**8**	**19**

yoga dey					

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2560	Nill	Nill	Nill	2560	Nill
Journals	5	Nill	Nill	Nill	5	Nill

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	6	1	1	0	0	0	0	20	0
Added	0	0	0	0	0	0	0	0	0
Total	6	1	1	0	0	0	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy of the Mahavidyalaya management is to provide quality education to the rural and tribal students. The campus is under CCTV surveillance which is monitored regularly. The institution has security arrangement with security

staff members working in shifts to ensure safety and security. The Mahavidyalaya ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Safe drinking water facility is availed through water cooler on the Mahavidyalaya building. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are the calibration, repairing and maintenance of lab equipments are done by the technicians of related owner enterprises. The microscopes used for experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments. There is systematic disposal of waste. Library- Library is enriched with large number of books and Journals. The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The finalized list of required books is duly approved and signed by the Principal. Suggestion and feedback are taken from the learners for improving the library services. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The proper account of visitors (students and staff) on daily basis is maintained. Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee. Sports: Indoor and Outdoor sports activities are conducted in college campus. Regarding the maintenance of indoor Badminton/ Volley Ball court / Football sports in charge consult PTI teacher. In their guidance accommodates are arranged. Computers- Computer laboratory are used to maintain by Mahavidyalaya fund. Classrooms-The Mahavidyalaya has a building committee for maintenance and upkeep of infrastructure. The Mahavidylaya provides fund for maintenance and minor repair of furniture and other electrical equipments. With the help of the three full time sweepers cleanliness of class rooms is maintained. Students are motivated for energy conservation by careful use of electricity in classrooms.

http://visthapitmahavidyalaya.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	e-klyan	67	44200
Financial Support from Other Sources			
a) National	NSP	144	792000
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
international yoga day	21/06/2018	19	nss

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	placement cell activity	362	397	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	252	BA, B COM , BSC	Eng,Hindi, Eco, Pol. Sc.,Geo,Psy, Philo,His,Urdu, Socio,Home Science,Accounts,Botany, Chemistry,Maths,Zoology, Physics	BBMKU, RU,VBU	MA , M SC, M COM ,B ED

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Mahavidyalaya has well established Student Union which is elected by democratic process in the Mahavidyalaya. The elected Council looks into various student issues and their grievances are handled by them. Students' Union of the Mahavidyalaya works the benefit of the students throughout the year and pursues several activities within and outside the college campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

9

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The various departments in Mahavidyalaya have Alumni Meets. Achiever Alumni are also called for motivating students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Visthapit Mahavidyalaya is a affiliated Mahavidyalaya of Binod Bihari Mahto Koylancha University, Dhanbad. The Guidelines and Statues laid out by academic and executive council of BBMKU are strictly followed in governing and running of Mahavidyalaya. Within these rules and regulations, Mahavidyalaya practices policy of Decentralization and Participative Management in attaining the vision and mission of the institution. Visthapit Mahavidyalaya, Balidih has the Arts, Science and Commerce stream on same campus. Formation of different statutory Committees comprising representatives from all stakeholders of the Mahavidyalaya for coordinating important administrative activities of the

Mahavidyalaya. Formation of different committees under the supervision of IQAC comprising representative of all stakeholders of the Mahavidyalaya for coordinating important academic activities of the Mahavidyalaya. Right from the Governing Body Chairman to Principal, teaching and non-teaching staff to students, all stakeholders have a role to play in running the Mahavidyalaya. It is the result of the combined efforts of all who work together in the Mahavidyalaya and lead to substantial growth over the years. Their involvement and cooperation in devising and implementing decision-making policies for academic andadministrative affairs through various bodies and committees is responsible for this growth. Governing Body: As the top management body Governing Body endeavours best substantial independence to Mahavidyalaya administration in all areas of decision making process. Mahavidyalaya Administration: Believes in imparting quality education. It leads and supports development and implementation of policies, programmes, and initiatives associated with vision and mission of Mahavidyalaya. Administration supports smooth functioning of all departments and ensures 100 participation of all teaching and non-teaching staff in process of admission, examination and evaluation, record maintenance, supervision etc. Hierarchy: The Principal of the Mahavidyalaya is the administrative head of the Mahavidyalaya and is chairman of Internal Quality Assurance Cell. IQAC has representations of faculty, administration, alumni, society, industry, and students. Principal and IQAC hold regular meetings to formulate the policies in the interest of Mahavidyalaya and students. The guidelines and notices are issued and responsibilities are assigned to concerned committees/ faculty/departments/Mahavidyalaya office to carry out the work. IQAC in its meetings also monitors the action taken on allocated responsibilities. Public Relation Officer of the Mahavidyalaya works with students, parents, alumni, community representatives to enhance the reputation of the institute. Responsibility of managing all student related issues be it admission/examination/ other issues as well as faculty related issues is on Administrative Officers of the Mahavidyalaya and its team, who are given a freehand in dealing with their assigned work. Committees are constituted by Mahavidyalaya administration to manage significant issues.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Inclusion of field work and educational excursion in UG level. Complementing traditional written examination with project work.
Teaching and Learning	Books facility for carrying out extra learning related to any subject and project works. Learning through field work, model and charts.
Examination and Evaluation	Mahavidyalaya has complemented traditional written examination with project work assignments, group discussion and literature review. Conduct of Internal Assessment per University guidelines by teachers,timely compiling of IA marks to and submitting to Mahavidyalaya

	examination department and Mahavidyalaya examination department so on to BBMKU.Examination Branch is a crucial part of examination system in Mahavidyalaya. The same is ensured by Mahavidyalaya dministration and faculty.
Research and Development	Motivates faculty members for participating research publication in pee reviewed journals with high impact factor. Encourages them to attend and present papers in international/ National/ State Level Seminars, workshops.
Library, ICT and Physical Infrastructure / Instrumentation	Provision for Wi-Fi facility in the campus for use of the Mahavidyalaya work and for learningresources. Provision of construction of model class rooms and auditoriums by external funds.Procurement of more equipment underRusa Fund . Procurement of moredesktop and laptop computers under Rusa fund.
Human Resource Management	Motivating and facilitation the faculty members to participate in refresher Orientation Courses. Arrangement of computer training programmes related to Tally and MS Office For Non-Teaching Staff. Maintenance of Women GrievanceCommittee , Anti-Ragging Committee ,Sexual Harassment Committee.
Industry Interaction / Collaboration	NOTHING
Admission of Students	Online Admission including online payment facility in UG courses under the chancellor portal of State goverment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	•Implemented information including regular notice to all stakeholders. •IQAC and other teacher related communications regarding examination, time table, are done time to time. •The academic schedule of the Mahavidyalaya runs through University guidelines received through University emails and websites.
Administration	•Notice display system for students and other stakeholder. •The Mahavidyalaya administrative communications work through official email. •All the faculty members and administrative members have an official

	email for communication. •Regular exercises to upload expenditure related to Rusa Fund.
Finance and Accounts	•The Mahavidyalaya accounts are maintained regularly. •Reception of Salary from Govt. Aid and college fund through State Bank of India, BIA,Branch Balidih, Bokaro, Jharkhand. •The RTGS method is used to disburse the salary to the staff.
Student Admission and Support	•Online admission through chancellar portal of state government of Jharkhand including online payment gateway. •Maintaining students database through Computer. •Students register themselves of BBMKU website.
Examination	conduct of examination are prepared by seating plan of students before the exam. •The examination duties of the teachers are displayed on the Mahavidyalaya Examination whatapp group. •Examination results,schedule and Academic Calendar is provided by BBMKU administration.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
InductionTrai	7	28/12/2017	25/01/2018	28

ning/ Orientation Programme				

View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	23	33	33

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan without Interest	Loan without Interest	Scholarship from State govt. NSP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are regular feature in our institution. External audit is carried out once in a year. External auditor verifies all receipts and expenses bills , payments of the financial year. Head of intuition looks into the accounts of Mahavidyalaya and also does administration audit and checks Service book of teachers, administration related documents like leave records, etc. The Mahavidyalaya has a Stock Checking Committee which looks into checking the entries related to stock.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill
Administrative	Yes	Nill	Nill	Gov. Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

a) Parents-Teacher Meeting providing valuable suggestion for development of the institution. b) Feedback and suggestions helps in pointing out the weaknesses of the Mahavidyalaya related Department and suggesting rectification for the growth and development of the institution. c) As Stakeholder in IQAC for qualitative enhancement in the functioning of the institution.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Training of the office staff so that they are able to handle the

online admission and registration of students. 2. Support staff of Accounts departments was trained for tally by the Mahavidyalaya 3. Training for Smart classes.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The first cycle of NAAC Accreditation of Visthapit Mahavidyalaya, Balidih was in 2017. Since then college is continuously moving towards a holistic growth by identifying the aspects in all the seven criteria that could be improved upon.• Teaching and Learning:- Mahavidyalaya has introduced Mentor- Mentee systemwhere each teacher mentors students on various issues. For learners bookfacilities are provided from library • Participation of teachers in workshops/ Seminars / Research Methodology • The Mahavidyalaya has taken initiatives for conducting Green Audit for maintaining the ecosystem and improving upon environmental sustainability in the campus like Swatch Bharat Program.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Plantation on Campus	05/06/2017	05/06/2017	05/06/2017	22

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. For promoting awareness against wastage of Water and Electricity. 2. Planting of trees inside Mahavidyalaya campus by NSS Unit of the Mahavidyalaya. 3. Use of power Saving LED lights in Campus. 4. Programme for plastic free campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating

| 2017 | Nill | 1 | 05/06/2017 | 1 | Celebration of world environment day | Plantation on mahavidyalaya campus | 39 |

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
celebration of republic day	26/01/2018	26/01/2018	68
celebration of independence day	15/08/2017	15/08/2017	72

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.The Mahavidyalaya is very keen on green surroundings. It focus on Greenery. Planting of Plants, trees inside the campus. 2.Mahavidyalaya has a Gardens. The campus gardens have compost bins also to make the environment sustainable and eco-friendly. 3.The waste of Mahavidyalaya is segregated and is converted into compost. It's a great source of manure for the Mahavidyalaya now. 4.Use of Power Saving LED lights in the Campus. 5. To make the campus smoke free zone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 Save Electricity: All traditional lights in college have been replaced by LED lights which consume very less amount of power in comparison. Best Practice : 2 maintenance of Mahavidyalaya Environment friendly campus. The Mahavidyalaya has environment friendly green campus which we improoce by Tree Plantation . The campus have lots of perennial and seasonal plant species. The Mahavidyalaya regularly maintains these species. The campuses are tobacco and plastic free zones. The Mahavidyalaya maintains precaution in making disposal of the laboratory wastes. The chemical fertilizers are replaced by biofertilizers for use in the Mahavidyalaya campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Visthapit Mahavidyalaya, Balidih has aim to live to the vision of our founder

Sri Samresh Singh Ex. Ministry Government of Jharkhand and Late. Thakur Saryu Prasad Singh Social worker Of this area to be a truly secular Mahavidyalaya and nurture students to be responsible citizens of the country. It is a responsive, learning and continuously evolving organization that is guided by certain values, which it looks to instill among all ranks of NSS. It nurtures a sense of patriotic commitment by encouraging contribution to national development like organizing Tree Plantation Programs in and around the Mahavidyalaya. It organized the Anti-Tobacco campaign to make the people aware from a healthy lifestyle and inculcates habits of self-restraint and self-awareness. The environment awareness programs show commitment towards the development of the community. We are continuously working towards: •Creating conducive environment for students to gain insight into their academic pursuits to make them more employable and knowledgeable.•Conducting a large number of plantation drives. • Safeguard our youth from the ills of tobacco smoke and substance abuse.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. Construction of additional classrooms / practical rooms. 2. Construction of additional girls and boys Toilets. 3. Additional floor in library