



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		VISTHAPIT MAHAVIDYALAYA
Name of the head of the Institution		Dr. Satyajit Kumar Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06542253027
Mobile no.		9110031072
Registered Email		visthapitcollege14@gmail.com
Alternate Email		dr.satyajit10@gmail.com
Address		Balidih
City/Town		Bokaro
State/UT		Jharkhand
Pincode		827014
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Sri Janardan Prasad Singh
Phone no/Alternate Phone no.	06542253027
Mobile no.	9471173627
Registered Email	jpsingh298@gmail.com
Alternate Email	visthapitcollege14@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://visthapitmahavidyalaya.ac.in/">http://visthapitmahavidyalaya.ac.in/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://visthapitmahavidyalaya.ac.in/images/academiccalendar.pdf">http://visthapitmahavidyalaya.ac.in/images/academiccalendar.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.03	2017	28-Mar-2017	27-Mar-2022

<b>6. Date of Establishment of IQAC</b>	02-Feb-2015
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		
<b>No Files Uploaded !!!</b>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Visthapit Mahavidyalaya	Snatak Stariya Vitt Rahit Saikshnik Sansthan (Anudan) Adhinyam, 2004	HRD, Govt. of Jharkhand	2019 2020	6000000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.Cleaning the Mahavidyalaya campus and their surrounding.

2.REPARING BUILDING

3.PLANTATION PROGRAME

4. Community out reach Program and Institutional social Responsibility.

5.Distribution of Mask and sanitizer.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Cleaning the Mahavidyalaya campus and their surrounding	There s a NSS unit in the Mahavidyalaya. NSS volunteers cooperats fully for cleaning the Mahavidyalaya campus and their surrounding.
Repairing of Old Building	The repair of the old building from RUSA fund has been completed.
Plantation Programme	The Plantation programme was done to make the environment clean and green and pollution free.
Community out reach Program and Institutional social Responsibility.	It is responsibility of the Mahavidyalaya to lead the near by villages and society. So we educate them about education, health and environment.
Mask and sanitizer have been distributed	It is our responsibility to deal with the current COVID 19 situtation. So we have made the society aware from COVID by distributing Mask and sanitizer.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	02-Mar-2020
17. Does the Institution have Management Information System ?	No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Visthapit Mahavidyalaya, Balidih is an affiliated unit of Binod Bihari Mahto Koyalanchal University, Dhanbad, Jharkhand. It strictly follows the syllabus as prescribed by the Binod Bihari Mahto Koyalanchal University Dhanbad. The University adapted the CBCS programme. The institution has developed a structure and effective implementation of the curriculum. Depending on our

resource potentiality, Institutional goals and concern towards the students, we impart quality education. The Mahavidyalaya imbibes a Learning Outcome-based Curriculum Framework(LOCF)for all its Under Graduate programmes as Bachelor of Arts,Bachelor of Science and Bachelor of Commerce. The LOCF approach is envisioned to provide a focused,outcome-based syllabus at the undergraduate level.At the outset of each academic session, the workload committee finalises the workload and is approved by the competent authorities. The timetable committee prepares the timetable of all courses in such a manner that the required number of lectures are allotted to the Permanent teachers to complete the curriculum. The same is then displayed on the Mahavidyalaya notice board. Following are the various means through which it executes the curriculum. 1. Subject Heads Meeting are to be held time to time. Head of Department discuss their action plan to reach an optimal and effective way. 2. Academic calendar is prepared as per the Binod Bihari Mahto Koyalanchal University, Dhanbad academic schedule. 3. The Mahavidyalaya administration should provide a well constructed Yearly routine for each class.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS	01/06/2019
BCom	CBCS	01/06/2019
BSc	CBCS	01/06/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Null	Null
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography Field Work	10

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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

The Mahavidyalaya is trying to develop an institutional mechanism so that it can be formalized. The students can raise any matter of concern teacher. Further, mentor mentee are also used for gaining feedback. Parents who visit Mahavidyalaya office are also asked about suggestions and feedback. A formal Parent- teacher Association is further in plan of action of IQAC. The Mahavidyalaya regularly collects feed-back on its courses of study and the syllabi from the various stakeholders. The student feedback is taken offline. Course wise regular student feedback is collected on teaching and learning and communicated to respective faculty members. So that assesses them to improve and contribute to teaching learning process in a positive way. Feedback is also collected from the parents. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in GB of the college for necessary action. Student's feedback is filled by UG Students. Attendance of each student is mentioned in the feedback form. Feedback is received on varied aspects of the college including location, office, laboratory, library, administration and academics.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG	886	886	886
BCom	UG	196	196	196
BSc	UG	102	102	102

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1186	0	22	0	0

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
0	0	0	0	0	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Student mentoring system is introduced in the Mahavidyalaya as per UGC / NAAC guidelines. It has been introduced for obtaining a holistic assessment of the students' performance and providing inclusive spaces for their growth and development. All the Teachers are involved in the process of mentoring. Every mentor take care of the student. Mentor prepares a list of all the students with details of Name, Class, Roll Number, and Contact Number. The mentor provide the mentee career counselling, provide them personal counselling, support them for any kind of difficulty in their curriculum, and always support them when required. The mentor also contacts and meets the parents of mentees to discuss their progress and / or any other matter. They build bridges among their mentees and other stakeholders like principal, teachers and other related committees. Over the years student mentoring system has resulted in a healthy learning environment in college, creation of positive communication channels among principal, mentors, mentees and parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3872	22	1:176

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	22	16	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6	21/10/2020	31/10/2020
BCom	UG	6	21/10/2020	31/10/2020

BSc	UG	6	21/10/2020	31/10/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As a affiliated Mahavidyalaya of Binod Bihari Mahto Koyalanchal University, Dhanbad, Jharkhand strictly follows Internal assessment as per its norms. Internal assessment component has 20 marks in theory and practical papers. The marks submitted by individual teachers are examined by the Examination department. Few steps initiated by the college for Continuous Internal Evaluation are: 1. The students are well informed about type of evaluations for internal assessment by teachers concerned. 2. Internal and External practical as per BBMKU norms are conducted in the appropriate manner. The practicals and date and time of such practicals are well informed in advance to all the students through Mahavidyalaya notice. The Mahavidyalaya follows academic calendar and other assessment criterion as laid down by BBMKU from time to time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Mahavidyalaya prepares academic calendar at the beginning of the year as per the direction of Binod Bihari Mahato Koyalanchal University, Dhanbad, Jharkhand and it is displayed on Mahavidyalaya notice Board. for students and teaching and non-teaching staffs. The academic calendar, contains the yearly schedule of the college ranging from the list of holidays (National level holidays, state level holidays, local holidays and the Institutional holidays).

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://visthapitmahavidyalaya.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Nill	706	574	81.3
UG	BCom	Nill	253	226	89.3
UG	BSc	Nill	100	81	81

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://visthapitmahavidyalaya.ac.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year



No Data Entered/Not Applicable !!!

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	ECONOMICS	3	7.08
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	0	0
Presented papers	0	1	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhta Pakhwada	Nss Units	7	20
Plantation	Nss Units	6	15
Covid related Awareness	College Management	10	0
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	Nil	Nil	Nil
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachhta Pakhwara	NSS	Cleaning of the college campus Drive	10	20
COVID-19	IQAC	Sanitization of College Campus	7	0
Social Distance	IQAC	Awareness maintain Social Distance	10	12

Safety by Covid- 19	IQAC	Mask Distribution	4	0
COVID- 19I	COLLEGE ADMINISTRATION	Distribution Some Food and Mask	2	0
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
85457	85457

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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Nil	Nil	Nil	2022
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#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1806	499958	Nil	Nil	1806	499958
Reference Books	0	Nil	Nil	Nil	0	Nil
Journals	8	Nil	Nil	Nil	8	Nil
e-Journals	0	Nil	Nil	Nil	0	Nil
Others(s pecify)	0	Nil	Nil	Nil	0	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	17	1	2	1	0	3	7	60	0
Added	0	0	0	0	0	0	0	0	0
Total	17	1	2	1	0	3	7	60	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

60 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

49250

49250

148907

148907

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Mahavidyalaya has a clear policy and mechanism for maintenance of physical, academic and support facilities. All kinds of maintenance work done by the Mahavidyalaya management. Maintenance and repairing of academic building, library, classrooms, playground, cultural activities, sports, electrical and electronic equipments are done by the Mahavidyalaya staff or on contract basis. The Mahavidyalaya ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities through different committees constituted for each responsibilities. The committees hold regular meetings and work as per the requirements in the interest of students. Laboratories: All the stocks are maintained by Lab in Charge and are supervised regularly by the HOD. Library: The Mahavidyalaya Librarian and library attendants and the Library Committee of the Mahavidyalaya maintain the library. The requirement and list of books is taken from the concerned departments. The finalized list of required books is duly approved and signed by the Principal. The purchases committee recommends the purchases for enrichment of library resources. Mahavidyalaya librarian supervises proper management of library functioning like proper organization of books, schedule of issue/ return of books etc. with the help of library attendants. The books and journals are maintained. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources. Sports : Sports Committee looks after the maintenance of sports related infrastructure. The department has an allocated budget. The Sports Committee chalks out the requirements of purchase and maintenance of sports equipment, maintenance and upgradation of courts. computers : Only Six Department has provide computers for their requirements which are maintained by their allocated development funds under the supervision of HOD. Internet and WIFI Enabled campus facility is maintained by computer assistants. The HOD submit their requirements to the Principal regarding classroom furniture and other maintenance and the approved work is taken care of by the Mahavidyalaya caretaker. classrooms, Conference Hall: Classrooms and Conference hall are provided with enough seating capacity. Cleanliness of class rooms and Conference hall is maintained on regular basis. Classroom facilities such as lights and fans are inspected before start of every semester classes. Campus and other physical facilities: Campus cleaning and security services of Mahavidyalaya are done by the fourth grade staff and the night guards.

<http://visthapitmahavidyalaya.ac.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	NSP 2.0 , e-kalyan	361	1985500

b)International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	217	BA, B COM, B. SC	English, Economics, Hindi, History, H.Sc, Geography, Political Science, Urdu, Philosophy, Math, Physics,	BBKMU, RU, VBU	MA, M.Sc, M.Com, MBA, B.Ed

Chemistry,  
Botany,  
Zoology,  
Commerce

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items

Number of students selected/ qualifying

No Data Entered/Not Applicable !!!

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity

Level

Number of Participants

No Data Entered/Not Applicable !!!

No file uploaded.

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year

Name of the  
award/medal

National/  
International

Number of  
awards for  
Sports

Number of  
awards for  
Cultural

Student ID  
number

Name of the  
student

No Data Entered/Not Applicable !!!

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Due to Covid-19 all types of activities are not done by the students of the Mahavidyalaya

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practices of decentralization and participative management Visthapit

Mahavidyalaya, Balidih is an affiliated unit of Binod Bihari Mahto Koyalanchal University, Dhanbad, Jharkhand. Guidelines and Statues laid out by academic and executive council of BBMKU are strictly followed in governing and running of college. Within these rules and regulations, Mahavidyalaya practices policy of Decentralization and Participative Management in attaining the vision and mission of the institution. Formation of different statutory sub Committees comprising representative from all stakeholders of the Mahavidyalaya for coordinating important administrative activities of the Mahavidyalaya. Formation of different sub committees under the supervision of IQAC comprising representative of all stakeholders of the Mahavidyalaya for coordinating important academic activities of the Mahavidyalaya. Mahavidyalaya has a coordinated administrative structure. Culture of participative management is reflected even in composition of governing body that has representatives from both teaching and non-teaching staff. Right from the Governing Body Chairman to Principal to teaching and non- teaching staff and students, all the stakeholders have a role to play in running the Mahavidyalaya. It is the result of the combined efforts of all stakeholders who work together the Mahavidyalaya has shown substantial growth over the years. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees is responsible for this growth. Mahavidyalaya focusses on decentralizing the management of academic and administrative responsibilities by providing equal opportunity to all the stakeholders to participate in Mahavidyalaya functioning. Governing Body: As the top management body Governing Body endeavours best substantial independence to Mahavidyalaya administration in all areas of decision making process. Mahavidyalaya Administration: Believes in imparting quality education. It leads and supports development and implementation of policies, programmes, and initiatives associated with vision and mission of Mahavidyalaya. Administration supports smooth functioning of all departments and ensures participation of all teaching and non-teaching staff in process of admission, examination and evaluation, record maintenance, supervision etc. Hierarchy: Principal is the administrative head of the Mahavidyalaya and is chairman of Internal Quality Assurance Cell. IQAC has representations of faculty, administration, alumni, society, industry, and students. Principal and IQAC hold regular meetings to formulate the policies in the interest of Mahavidyalaya and students. The guidelines and notices are issued and responsibilities are assigned to concerned committees/ faculty / departments/ Mahavidyalaya office to carry out the work. IQAC in its meetings also monitors the action taken on allocated responsibilities. Student representative members of IQAC also have complete say in policy making. All the staffs of the Mahavidyalaya works with students, parents, alumni, community representatives to enhance the reputation of the institute. Responsibility of managing all student related issues be it admission/examination/ other issues as well as faculty related issues is on. Administrative Officers of the Mahavidyalaya and its team, who are given a freehand in dealing with their assigned work. Committees are constituted by Mahavidyalaya administration to manage significant issues. Same are • Placement Cell • NSS committee • Anti Ragging Committee • Admission enabling committee • Grievance Redressal Committee • Research Committee

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Online Admission including online



payment facility in UG courses through chancellor portal of state government.

Industry Interaction / Collaboration

Nothing

Human Resource Management

- Motivates the faculty members to participate in refresher Orientation Courses pursuing them for higher studies.
- Arrangement of computer training programmes related to Tally and MSOffice For Non-Teaching Staff.
- Maintenance of Women Grievance Committee , Anti-Ragging Committee ,Sexual Harassment Committee.
- Teaching workload of each department is taken care of so that all the papers offered by the department are taught and syllabi are completed.
- Provision of study leave for teachers who pursue their PhDs. Sanction of other categories of leave as per UGC guidelines.
- Encouragement teachers to attend/participate in FDPs/orientation courses etc.
- Timely salary disbursements and medical reimbursements

Library, ICT and Physical Infrastructure / Instrumentation

- Mahavidyalaya has Wi-Fi facility in the campus.
- Mahavidyalaya has a Provision of model class room and auditoriums from external funds.
- Procurement of more equipment, desktop and laptop computers under Rusa fund
- Resource linkage for students and faculty
- Student satisfaction

Research and Development

- Mahavidyalaya encourages faculty members participate and present papers in international/ National/ State Level Seminars, workshops.

Examination and Evaluation

- Mahavidyalaya has complemented traditional written examination with project work Assignments
- Mahavidyalaya has an approximate strength of 3872 students. There is a load of examination activities.
- The fair and disciplined conduct of exams, theory as well as practicals is ensured by faculty who perform examination duties.
- Conduct of Internal Assessment per University guidelines by teachers, timely compiling of IA marks to and submitting to Mahavidyalaya examination department and Mahavidyalaya examination department so on to BBMKU. Examination Branch is a crucial part of examination system in Mahavidyalaya. The same is ensured by Mahavidyalaya dministration and faculty. Internal assessment marks

	<p>informed to the students by their departments responds to issues raised by students. • Mahavidyalaya has been supporting the Examination System of BBMKU by efficiently managing the Centre for various courses.</p>
Teaching and Learning	<p>•Books facility are available for carrying out project works. •Learning through field work . • Mahavidyalaya offers UG courses B.A,B.Sc and B.Com.All the courses are teaching CBCS syllabi prescribed by BBMKU in which students are offered the choice of multiple courses in the 1st semester, with an ability to choose whatever they wish.In addition to Core papers, all the departments are offering a number of Elective Courses, Discipline Specific Courses, Ability Enhancement Courses of Environment Science and English/MIL are mandatory for all. • Mahavidyalaya encourages, supports and motivates the faculty to upgrade and equip themselves to teach the dynamic curriculum of CBCS system. • Continuous upgradation of library resources.</p>
Curriculum Development	NIL

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>•Implemented information including regular notice to all stakeholders. •IQAC and other teacher related communications regarding examination, time table, are done time to time. •The academic schedule of the Mahavidyalaya runs through University guidelines received through University emails and websites.</p>
Administration	<p>•Notice display system for students and other stakeholder. •The Mahavidyalaya administrative communications work through official email. •All the faculty members and administrative members have an official email for communication.</p>
Finance and Accounts	<p>•The Mahavidyalaya accounts are maintained regularly. •Reception of Salary from Govt. Aid and college fund through State Bank of India, BIA, Branch Balidih, Bokaro, Jharkhand. •The RTGS method is used to disburse the salary to the staff.</p>
Student Admission and Support	<p>•Online admission through chancellor portal of state government of Jharkhand</p>

	including online payment gateway. •Maintaining students database through Computer. •Students register themselves of BBMKU website.
Examination	•In Mahavidyalaya, conduct of examination are prepared by seating plan of students before the exam. •The examination duties of the teachers are displayed on the Mahavidyalaya Examination whatsapp group. •Examination results,schedule and Academic Calendar is provided by BBMKU administration.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	7	15/11/2021	12/12/2021	28
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>No Data Entered/Not Applicable !!!</b>		

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are regular feature in our institution. External audit is carried out once in a year. External auditor verifies all receipts and expenses bills, payments of the financial year. Head of institution looks into the accounts of Mahavidyalaya and also does administration audit and checks Service book of teachers, administration related documents like leave records, etc. The Mahavidyalaya has a Stock Checking Committee which looks into checking the entries related to stock.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	NIL
Administrative	No	Nil	No	Governing Body ,

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing valuable suggestion for development of the institution. 2. Pointing out the weaknesses of the Mahavidyalaya related Department and suggesting rectification. 3. They have proposed activities supported by the parents on which will work upon.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Training of the office staff so that they are able to handle the online admission and registration of students. 2. Support staff of Accounts departments was trained for tally by the Mahavidyalaya 3. Training for Smart classes.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The first cycle of NAAC Accreditation of Visthapit Mahavidyalaya, Balidih was in 2017. Since then college is continuously moving towards a holistic growth by identifying the aspects in all the seven criteria that could be improved upon.

- Teaching and Learning:- Mahavidyalaya has introduced Mentor- Mentee system where each teacher mentors students on various issues. For learners book facilities are provided from library
- Participation of teachers in workshops/ seminars / Research Methodology
- The Mahavidyalaya has taken initiatives for conducting Green Audit for maintaining the ecosystem and improving upon environmental sustainability in the campus like Swatch Bharat Program.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The following are various such initiative for Environment and Sustainable energy: 1.Smoke Free Zone 2.Green Drive(Planting of trees) inside Mahavidyalaya campus. 3.Gardens of Mahavidyalaya are maintained. 4.Promoting awareness against wastage of Water and Electricity. 5.Use of power Saving LED lights in Campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	26/01/2020	1	Republic Day	Plantation	28
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
•Handbook of Information 16/02/2020	16/02/2020	The Handbook of Information gives

Professional Ethics:

complete information about Mahavidyalaya and different student related matters, committees, admission policies, details of courses and papers, Mahavidyalaya rules ordinances fee structure etc. so that students approaching Mahavidyalaya for admission get a complete idea of Mahavidyalaya and do not miss out on any important information.

•Human Values: Policies of Gender Equality and Equal Opportunity are followed strictly in Mahavidyalaya functioning, both academic and administration. Mahavidyalaya shows gender sensitivity by providing facilities like, safety and security. The CCTV cameras are installed across the college campus.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Republic Day	26/01/2019	26/01/2019	45
Celebration of Independence Day	15/08/2019	15/08/2019	48
Celebration of Republic Day	26/01/2020	26/01/2020	37
Celebration of Independence Day	Nil	Nil	Nil

No file uploaded.

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.The Mahavidyalaya is very keen on green surroundings. It focus on Greenery.  
2.Mahavidyalaya has a Gardens. The campus gardens have compost bins also to make the environment sustainable and eco-friendly. 3.The waste of Mahavidyalaya is segregated and is converted into compost. It's a great source of manure for the college now. 4.Mahavidyalaya is a Smoke Free Zone. 5. Planting of Plants, trees inside the campus.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practice: 1. The Mahavidyalaya organise Tree Plantation to keep the

atmosphere pollution free. Best Practice : 2. Mahavidyalaya maintenance the Environment friendly campuses. The campuses are tobacco and plastic free zones.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://visthapitmahavidyalaya.ac.in/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Visthapit Mahavidyalaya, Balidih has aim to live to the vision of our founder Sri Samresh Singh Ex. Ministry Government of Jharkhand and Late. Thakur Saryu Prasad Singh Social worker Of this area to be a truly secular college and nurture students to be responsible citizens of the country. We are continuously working towards:

- Creating conducive environment for students to gain insight into their academic pursuits to make them more employable and knowledgeable.
- Conducting a large number of extension activities to impart health/ hygiene/ education to less privileged in the society.
- Using our own organic manure in college gardens.
- Conducting a large number of plantation drives.
- Safeguard our youth from the ills of tobacco smoke and substance abuse.

Provide the weblink of the institution

<http://visthapitmahavidyalaya.ac.in/>

### 8.Future Plans of Actions for Next Academic Year

- The College is thinking of building a Science Campus.The College have also thinking a Commerce Campus.The college thinking construction of new auditorium hall. There for the college plans for demand of more Funds from UGC RUSA.
- Enhancement of infrastructural facilities.
- Upgradation of College website